Public Service Announcement

Providing Public Testimony at Assembly Meetings During the COVID-19 Pandemic

In response to the COVID-19 pandemic and local/state regulations requiring residents to stay at home, practice social distancing, and limit gatherings, the City and Borough of Sitka has created an alternative process for citizens to stay connected with the Assembly and provide public testimony on agenda items.

How to Provide Testimony:

Written Testimony. Written testimony is encouraged. You may submit your comments by using the public comment form, send an email to clerk@cityofsitka.org, or call 747-1826 prior to 4:00 p.m. the day of the meeting. Please indicate in the subject line which agenda item you are providing written testimony for. Examples: Ordinance or Resolution number, agenda item or description of subject.

Telephonic Testimony. To sign-up for telephonic testimony call the Clerk's Office at 747-1826, send an email to clerk@cityofsitka.org, or complete the online public comment form and state you wish to be called and for what item prior to 4:00 p.m. the day of the meeting.

In-Person Testimony During Regular and Special Meetings. While in-person testimony during regular and special meetings will be taken, we strongly encourage citizens to provide testimony in written or by telephonic form in an effort to comply with local/state health mandates regarding social distancing and group gatherings of 10 or less.

To view the online comment form, go to www.cityofsitka.com and click on “Public Comment Submission Form” on the bottom right side of the screen. It may also be accessed directly at http://www.cityofsitka.com/government/assembly/PublicCommentForm.html

What to Expect When Testifying:

Public testimony will be heard first from citizens who are in-person at the meeting.

Next, public testimony will be heard from citizens who have signed up to testify telephonically at the phone number provided. The Clerk will call those citizens when it is their turn to speak. Please note: If you do not answer the phone then we will move to the next person on the list. Once you are placed into the meeting, the Presiding Officer will ask that you state your name for the record and then your 3 minutes will begin.

Finally, the Clerk will read written testimony submitted.

For further information or clarification, contact the Municipal Clerk’s Office at 747-1826 or 747-1811.