



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Matthew Hunter
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Bob Potrzuski,
Aaron Bean, Kevin Knox, Dr. Richard Wein,
Benjamin Miyasato*

*Municipal Administrator: Keith Brady
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, February 27, 2018

6:00 PM

Assembly Chambers

REGULAR MEETING

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. ROLL CALL
- IV. CORRESPONDENCE/AGENDA CHANGES

18-030 Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)
[Public Works Update 1.1.2018.pdf](#)
[2017-9-30 Financial Review.pdf](#)
[2017-9-30 General Fund Financial Review.pdf](#)
[2017-9-30 Water Utility Financial Review.pdf](#)
[2017-9-30 Electric Fund Financial Review.pdf](#)
[2017-9-30 Wastewater Utility Financial Review.pdf](#)
[2017-9-30 Solid Waste Utility Financial Review.pdf](#)
[2017-9-30 Harbor System Financial Review.pdf](#)
[2017-9-30 Airport Terminal Fund Financial Review.pdf](#)
[2017-9-3 Marine Service Center Fund Financial Review.pdf](#)
[2017-9-30 GPIP Financial Review.pdf](#)
[2017-9-30 IT Fund Financial Review.pdf](#)
[2017-9-30 Central Garage Fund Financial Review.pdf](#)
[2017-9-30 Building Maintenance Fund Financial Review.pdf](#)

V. CEREMONIAL MATTERS

None anticipated.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)**VII. PERSONS TO BE HEARD**

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A 18-024 Approve the minutes of the February 13 Assembly meeting

Attachments: [Consent and Minutes.pdf](#)

- B** [18-025](#) Approve liquor license renewal applications for SOE, LLC dba Asian Palace at 327 Seward Square #1 and dba Little Tokyo at 315 Lincoln Street Suite #112
Attachments: [Motion and Memo liquor license apps.pdf](#)
[Asian Palace application.pdf](#)
[Little Tokyo application.pdf](#)
- C** [RES 18-03](#) Supporting Senate Bill 92: An Act Relating to Abandoned and Derelict Vessels
Attachments: [Motion and Memo Res 2018-03.pdf](#)
[Res 2018-03.pdf](#)
[SB92 Amended.pdf](#)
- D** [RES 18-05](#) Authorizing a grant application to the National Recreation and Parks Association (NRPA)/Disney for Crescent Harbor Playground Renovation
Attachments: [Motion Res 2018-05.pdf](#)
[Memo Public Works Department.pdf](#)
[Memo Community Playground Grant Coordinator.pdf](#)
[Res 2018-05.pdf](#)
- X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**
- E** [18-028](#) Reappoint Bob Sam to a three-year term on the Historic Preservation Commission (STA seat) and Appoint: 1) Gary Paxton to a three-year term on the Employment Relations Board (City representative seat), and, 2) Nancy Douglas to a three-year term on the Historic Preservation Commission (STA seat - alternate)
Attachments: [Motion appointments.pdf](#)
[Sam_Redacted.pdf](#)
[Paxton_Redacted.pdf](#)
[Douglas_Redacted.pdf](#)
- XI. UNFINISHED BUSINESS:**
- F** [ORD 18-03](#) Adjusting the FY18 Budget (document management system, investment management fees)
Attachments: [Motion, Memo and Ord 2018-03.pdf](#)
- G** [ORD 18-05](#) Adjusting the FY18 Budget (Sitka Community Hospital RFP)
Attachments: [Motion, Memo and Ord 2018-05.pdf](#)
- XII. NEW BUSINESS:**

- H [18-029](#) Approve a lease agreement between Northern Southeast Regional Aquaculture Association, Inc. and the City and Borough of Sitka for Block 4, Lot 3 of the Gary Paxton Industrial Park
Attachments: [Motion and Memo NSRAA lease.pdf](#)
[NSRAA lease..pdf](#)
[Existing water delivery agreement for lot 2.pdf](#)
- I [RES 18-04](#) Supporting a National Carbon Fee and Dividend Policy
Attachments: [Motion and Res 2018-04.pdf](#)
[Citizens' Climate Lobby.pdf](#)
- J [18-026](#) Discussion/Direction/Decision regarding the ban/taxation of plastic bags
Attachments: [Discussion Direction Decision ban taxation of plastic bags.pdf](#)
- K [18-027](#) Discussion/Direction on a hiring freeze and travel restrictions for CBS employees
Attachments: [Discussion Direction hiring freeze and travel restrictions.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

None anticipated.

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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